

**REGULAR MEETING AGENDA**

**CALL THE MEETING TO ORDER:**

**FLAG SALUTE:**

**SUNSHINE LAW:** “This regular meeting held on January 8, 2025 at 6:30 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

**ROLL CALL OF ATTENDANCE:**

R. Delano	D. Carolla
J. Formisano	M. Bertonazzi
J. Johnston	C. Santore
D. Romeo	A. Zorzi/J. Erber
J. Santagata	

**CHAIRMAN: FIRST ORDER OF BUSINESS:** #1 Email from Borough of Buena Administrator notifying the BBMUA of Allen Sasdelli’s resignation from the BBMUA Board and the appointment of Dennis Carolla filling Allen’s unexpired term.

**PUBLIC PORTION:**

**ENGINEER’S REPORT:** #2 Proposal from DeBlasio & Associates to prepare the NJDEP Water Allocation Permit Renewal in the amount of \$4,000.00.

I need a motion to approve the proposal in the amount of \$4,000.00 from DeBlasio & Associates to file the NJDEP Water Allocation Permit Renewal.

m. \_\_\_\_\_ s. \_\_\_\_\_

Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano

**#3 Email from David Horst of DeBlasio & Associates providing a copy of the letter sent to Borough of Buena Administrator, Maryann Coraluzzo, providing the Engineering Design & construction Phase Services proposal for the NJ I-Bank FY2025 Clean Water Application.**

**#4 Copy of the letter mailed with the project contracts for the Electrical services sent by DeBlasio & Associates**

**#5 Copy of the letter mailed with the project contracts for the Plumbing and Mechanical services sent by DeBlasio & Associates**

**#6 Letter from Marc DeBlasio of DeBlasio & Associates making a recommendation of award for the delivery of Liquid Aluminum Sulfate contract to Univar Solutions USA LLC for a 2-year term pending the BBMUA solicitor approval.**

**I need a motion to award the bid for the delivery of Liquid Aluminum Sulfate contract to Univar Solutions USA LLC for a 2-year term pending the BBMUA solicitor approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#7 Adopt Resolution R-4-2025 awarding the contract for the furnishing and delivery of liquid aluminum sulfate to Univar Solutions USA LLC for a 2-year term.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#8 Letter from Marc DeBlasio of DeBlasio & Associates making a recommendation of award for the delivery of Micro C 2000 contract to Univar Solutions USA LLC for a 2-year term pending the BBMUA solicitor approval.**

**I need a motion to award the bid for the delivery of Micro C 2000 contract to Univar Solutions USA LLC for a 2-year term pending the BBMUA solicitor approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#9 Adopt Resolution R-5-2025 awarding the contract for the furnishing and delivery of Micro C 2000 to Univar Solutions USA LLC for a 2-year term.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#10 Letter from Marc DeBlasio of DeBlasio & Associates making a recommendation of award for the delivery of Wood Chips contract to Warriner's Construction, Inc. for a 2-year term pending the BBMUA solicitor approval.**

**I need a motion to award the bid for the delivery of Wood Chips contract to Warriner's Construction, Inc. for a 2-year term pending the BBMUA solicitor approval.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#11 Adopt Resolution R-6-2025 awarding the contract for the furnishing and delivery of Wood Chips to Warriner's Construction, Inc. for a 2-year term.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**SOLICITOR'S REPORT: #12 Email from Robert Casella to Kate Douglas of DeBlasio & Associates stating he reviewed the bids and tabulations and agreement forms and finds everything in order to enter the contracts.**

**AUDITOR'S REPORT: NO REPORT**

**TREASURER'S REPORT: Motion to approve treasurer's report as read**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**SECRETARY'S REPORT: #13 Copy of the 2025 PERS Employer Liability for the annual Pension Contribution for the board's information.**

**#14 Adopt Resolution R-1-2025 adopting a new Cash Management Plan for Calendar Year 2025 Pursuant to N.J.S.A. 40A:5-14.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#15 Adopt Resolution R-2-2025 establishing minimum standards for prospective contractors and subcontractors for Authority projects**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#16 Adopt Resolution R-3-2025 Authorizing Contracts with Approved State Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40A:11-12a.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**MINUTES OF THE MEETING: December 11, 2024 minutes will be on the agenda for approval at the next regular meeting.**

**PUBLIC PORTION:**

**PLANT SUPERINTENDENT'S REPORT:**

**#17 In 2022 the BBMUA decided that we needed to contract for an emergency vac truck. It was decided that quotes would be solicited for the vac truck services with a contingency for needing a vac truck in emergency situations and then a contract could be entered into rather than bidding for vac truck services. Alan Zorzi worked with the BBMUA Engineer, Robert Smith, to establish a contract and quotes were solicited. Quotes were solicited again for 2025 and GE Mechanical was the low quote which is being presented to the board tonight for their consideration. The prices range from \$390.00 per hour Monday through Friday during normal business hours to \$570.00 per hour for weekends and holidays after normal business hours. Therefore, we need to adopt resolution R-7-2025 to enter into a contract with GE Mechanical for vac truck services as quoted.**

**Adopt Resolution R-7-2025 awarding a contract for the furnishing of vac truck services to G.E. Mechanical, Inc. for a period of one year.**

m. \_\_\_\_\_ s. \_\_\_\_\_

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#18 Quotation from Kappe Associates, Inc. for the annual Healy Ruff/Eaton Service Contract. The price for 2025 is \$5,085.00. Kappe Associates, Inc. is the only company who can service this equipment.**

**I need a motion to approve the renewal of the annual service contract with Kappe Associates, Inc. for the Healy Ruff/Eaton Service contract in the amount not to exceed \$5,085.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#19 Quotations for a Micro Test Bench to test residential 3/4" & 1" water meters. Three quotes were solicited but only two companies quoted. Rio Supply came in with the lowest quote in the amount of \$6,200.00.**

**I need a motion to approve the purchase of a Micro Test Bench from Rio Supply in the amount of \$6,200.00.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**#20 Email from David Horst of DeBlasio & Associates to Alan Zorzi regarding the Buena Connection Brewing Company questioning how the Brewing Company should be classified.**

**Motion to accept and file all correspondence sent out for review without reading numbered 1 through 20. Second-Roll Call**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**PAYMENT OF THE BILLS: motion to pay all bills presented.**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**

**The next regular meeting will be held on January 22, 2025 at 6:30 p.m.**

**MEETING ADJOURNMENT: Motion to adjourn the meeting. Second-Roll Call**

**m. \_\_\_\_\_ s. \_\_\_\_\_**

**Roll Call: J. Formisano, J. Johnston, D. Romeo, J. Santagata, R. Delano**